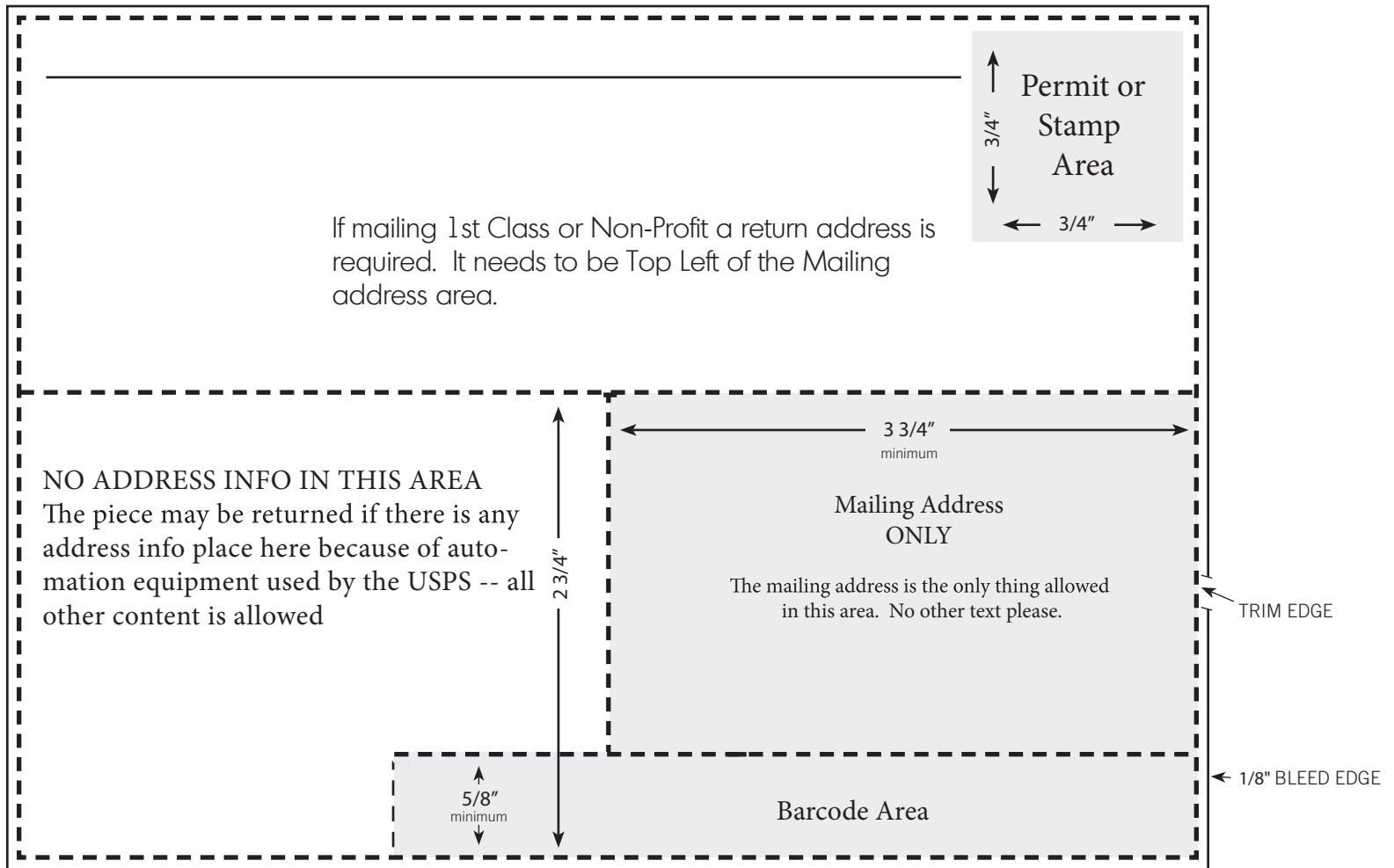


# Postal Compliance Guide

This mailing template is to be used as a guide for meeting the current postal requirements for machinable and automated letter mail. This is not a comprehensive listing of all the regulations - it is just a guide. Failure to follow all USPS regulations could result in additional postage. For additional information go to: <http://pe.usps.com/text/dmm300/201.htm>.



## Important Orientation Information

When looking at the mailing address the width of the card has to be GREATER THAN the Height of the card. The Permit Area does NOT have to be in the top right corner, but it DOES have to be top right of the Mailing Address.

## Important Shaded Area Information

Any background images or colors in the shaded area should be at least 6% density or less. There should be no other text in this area.